

LOCAL

(within the Bingara area)

2018 Bingara Orange Festival Stallholder Application Form Please join us from 6.00 am on SATURDAY JULY 7th 2018



Event Name	2018 Bingara Orange Festival
Business Name (please print)	
Contact Person (please print)	
Street or Postal Address (please print)	
Town & Postcode (please print)	
Email (please print)	
Mobile or Landline	

Please provide a brief product and / or service description and detail any equipment that you will be using:

The **Bingara Special Events Committee** and **Gwydir Shire Council** will endeavour to **but cannot guarantee** product / service exclusivity on the day. **No refunds** will be given due to cancellation of the event.

It is a requirement that **all stallholders** comply with the current Work Health and Safety legislation and **all food service operators** are to comply with food safety standards.

Term and Conditions Stall Set up from 6.00 am - Event from 9.00 am to 3.00 pm

GOODS: The stallholder **is not permitted** to sell any second hand electrical appliances.

ALLOCATED AREA: The stallholder must only trade within the site allocated, and site locations will not be amended on the day. If stallholders are working with children a declaration must be completed.

SITE SET UP: Stallholders must set up their display/stall in a safe work manner.

NO SETUP ON ROADWAY or SET IS NOT TO IMPEDE TRAFFIC

STALL HOLDERS must bring own table, chair, and shade plus extension cord - if required

VEHICLE MOVEMENT: The committee recommend that you complete your set up and move your vehicle prior to commencement of the market.

RISK ASSESSMENT: Stallholders must abide by any direction given to them by the Committee in relation to risk management.

I have read and agree to the above Terms and Conditions of this application

If you don't have Public Liability Insurance please go the web site below to apply

<http://www.localcommunityinsurance.com.au/>

A copy of your public liability insurance, Stall payment plus food safety certificates (if applicable) and a working with children declaration (if applicable) must be sent with this application form to

Gwydir Shire Council, Locked Bag 5, BINGARA NSW 2404

or email to bingaratourism@gwydir.nsw.gov.au

no later than close of business (4pm) Wednesday July 4th 2018

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Special Requirements	Yes	No
**** PLEASE NOTE: Powered sites are no longer available		
Will you require being under cover ? (Please be advised undercover sites are limited)		
Do you have your own Gazebo ? (please bring with you on the day)		
Other (please list below): e.g. own generator or preferred location		

Special Requirements: Please list

Stall Site	Cost per site	No. of Sites Required	Total \$
3 metres x 3 metres	\$ 10.00		\$
SUB TOTAL			\$
TOTAL AMOUNT DUE			\$

PAYMENT OPTIONS	Direct Deposit / Credit card /cash or cheque prior to the event			
DIRECT DEPOSIT DETAILS	BSB	Account Number	Account Name	Reference
	082 454	509 547 471	Gwydir Shire Council	Bingara Orange Festival

Credit Card Details - Type of Card	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard	Expiry Date	CSC Number
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Name of the Card - Please print

NUMBER on CARD

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Office use only	Container:	Ref:	Date:
CONTENT MANAGER			

	Date received	Payment Amount	\$	Receipt Number
Payment Method	Cash	Direct Deposit	Credit Card	Cheque
Insurance Received	NO	YES		Number of sites