



## 2019 Bingara Orange Festival Stallholder Application Form

Please join us from 6.00 am on **SATURDAY JULY 6th 2019**

Please tick  one of the following boxes

**LOCAL Stallholder**

A resident of the Gwydir Shire Council area

**VISITING Stallholder**

A visiting stallholder from outside the Gwydir Shire Council area

|   |                                     |
|---|-------------------------------------|
| <b>Event Name</b>                                 | <b>2019 Bingara Orange Festival</b> |
| <b>Business Name</b> if applicable (please print) |                                     |
| <b>Contact Person</b> (please print)              |                                     |
| <b>Street or Postal Address</b> (please print)    |                                     |
| <b>Town &amp; Postcode</b> (please print)         |                                     |
| <b>Email</b> (please print)                       |                                     |
| <b>Mobile or Landline</b>                         |                                     |

Please provide a brief product and / or service description and detail any equipment that you will be using:

|  |
|--|
|  |
|  |

The **Bingara Special Events Committee** and **Gwydir Shire Council** will endeavour to **but cannot guarantee** product / service exclusivity on the day. **No refunds** will be given due to cancellation of the event.

It is a requirement that **all stallholders** comply with the current Work Health and Safety legislation and **all food service operators** are to comply with food safety standards.

**Term and Conditions Stall Set up from 6.00 am - Event from 9.00 am to 4.00 pm**

**GOODS: The stallholder is not permitted to sell any second hand electrical appliances.**

**ALLOCATED AREA:** The stallholder must only trade within the site allocated, and site locations will not be amended on the day. If stallholders are working with children a declaration must be completed.

**SITE SET UP:** Stallholders must set up their display/stall in a safe work manner.

**NO SETUP ON ROADWAY or SET IS NOT TO IMPEDE TRAFFIC**

**STALL HOLDERS** must bring own table, chair, and shade plus extension cord - if required

**VEHICLE MOVEMENT:** The committee recommend that you complete your set up and move your vehicle prior to commencement of the market.

**RISK ASSESSMENT:** Stallholders must abide by any direction given to them by the Committee in relation to risk management.

*I have read and agree to the above Terms and Conditions of this application*

Name (Please Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**If you don't have Public Liability Insurance please go the web site below to apply <http://www.localcommunityinsurance.com.au/>**

A copy of your **public liability insurance**, **Stall payment plus food safety certificates** (if applicable) and a **working with children declaration** (if applicable) must be sent with this application form to  
**Gwydir Shire Council, Locked Bag 5, BINGARA NSW 2404**  
 or email to [bingaratourism@gwydir.nsw.gov.au](mailto:bingaratourism@gwydir.nsw.gov.au)

**no later than close of business (4pm) Wednesday July 3rd 2019**



# 2019 Bingara Orange Festival Stallholder Application Form

Please join us from 6.00 am on SATURDAY JULY 6th 2019

| Special Requirements  | Yes | No |
|---|-----|----|
| **** PLEASE NOTE: Powered sites are no longer available                               |     |    |
| Will you require being under cover ? (Please be advised undercover sites are limited) |     |    |
| Do you have your own Gazebo ? (please bring with you on the day)                      |     |    |
| Other (please list below): e.g. own generator or preferred location                   |     |    |
| <b>Special Requirements:</b> Please list  |     |    |
|   |     |    |

| <b>VISITING Stallholder</b><br>A visiting stallholder from outside the Gwydir Shire Council area | Cost per site   | No. of Sites Required | Total \$ |
|--|-----------------|-----------------------|----------|
| <b>3 metres x 3 metres</b>   | <b>\$ 40.00</b> |                       | \$       |
| <b>SUB TOTAL</b>   |                 |                       | \$       |
| <b>TOTAL AMOUNT DUE</b>  |                 |                       | \$       |

| <b>LOCAL Stallholder</b><br>A resident of the Gwydir Shire Council area | Cost per site   | No. of Sites Required | Total \$ |
|---|-----------------|-----------------------|----------|
| <b>3 metres x 3 metres</b>  | <b>\$ 10.00</b> |                       | \$       |
| <b>SUB TOTAL</b>  |                 |                       | \$       |
| <b>TOTAL AMOUNT DUE</b>   |                 |                       | \$       |

| PAYMENT OPTIONS                    |   | Direct Deposit / Credit card /cash or cheque prior to the event |                |                      |                         |
|------------------------------------|---|---|----------------|----------------------|-------------------------|
| Payment Method please tick         |   | Cash  | Direct Deposit | Credit Card          | Cheque                  |
| Insurance Supplied by stallholder  |   | NO  | YES            |                      |                         |
| DIRECT DEPOSIT DETAILS             | BSB   | Account Number  |                | Account Name         | Reference               |
|                                    | 082 454   | 509 547 471   |                | Gwydir Shire Council | Bingara Orange Festival |
|                                    |   |   |                |                      |                         |
| Credit Card Details - Type of Card | <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard | Expiry date   |                | CSC Number           |                         |
| Name of the Card - Please print    |   |   |                |                      |                         |
| NUMBER on CARD                     |   |   |                |                      |                         |
| <b>Office use only</b>             | Container:  | Ref:  | Date:          |                      |                         |
| Receipt Number                     |   |   |                |                      |                         |